

1. Purpose

The purpose of this policy is to define the role and responsibilities of the Chairman of the Curtin University of Technology – Department of Mechanical Engineering – Industry Advisory Committee.

2. Policy

The role of the Chairman shall encompass the following responsibilities:

- Chair the scheduled meetings
- Facilitate liaison between industry and academia representatives outside of meetings
- Implement tasks assigned by the Industry Advisory Committee
- Liaise with the Dean of Curtin Engineering Faculty and Head of Department in respect to Industry Advisory Committee activities
- Facilitate a review of the strategic plan at the commencement of tenure

The Chairman shall be elected by the Industry Advisory Committee for a period of two(2) years with opportunity for re-appointment.

3. Revision Status

Revision	Prepared	Reviewed	Approved	Date	Description
A	AJD			03/09/05	First draft
0	AJD	DOME IAC	DOME IAC	15/12/05	Issued for use